



VISION

We awaken potential, empower, and inspire every boy to become a solutionary for our tomorrow.

MISSION

WPPS is a leading independent Anglican school for boys, committed to all-round educational excellence within an innovative learning environment. By embracing diversity and providing a dynamic, balanced and holistic curriculum, we:

- Instil our core values
- Ignite curiosity and creativity
- Encourage critical thinking and resourcefulness
- Develop character and grit
- Nurture community, participation and teamwork
- Foster service and transformational leadership
- Celebrate life and learning

CORE VALUES

Respect	Showing respect for God, oneself, others and our environment
Integrity	Acting with honesty and fairness
Compassion	Having empathy and caring for our community
Courage	Bravely standing up for the truth and what is right
Humility	Thinking of oneself less and of others more
Accountability	Taking responsibility for one's actions and choices

SCHOOL MOTTO

Iusta Tenete - Hold fast to what you know to be right

A – Z

ABSENTEEISM

Any boy who arrives late must report to the office. If your son is absent, kindly inform the office by 08:00. Please provide a note on his return or, if he has been off school for three days or more, a doctor's certificate. Boys who are absent on a Friday may, in consultation with the coach and parents, be considered for Saturday matches.

Absent from Sport / Off-Games: please advise the teacher/coach if your son will be absent from sport as a result of illness or injury.

Any leave of absence is viewed seriously and should only be requested in exceptional circumstances. Please note that the Head must be notified timeously, via email, of any leave of absence to attend a family function or miss a compulsory school event. Compulsory events include:

- Sports Day – Grades N to 2
- Sports Day – Grades 3 to 7
- Inter-House Swimming Gala – Grades 4 to 7
- Inter-House Cross Country – Grades N to 7
- Bi-annual City Hall Music Concert – Grades 3 to 7
- Carol Service – Grades 3 to 7
- Prize Giving – Grades 4 to 7

ACCOUNTS

School fees and extras are to be paid in full within the first ten days of the start of the new term. These may be paid directly into the school's bank account at First National Bank, account number 50152664890. A surcharge will be levied on late payments received. For security purposes, no cash will be accepted at the school

AFTERCARE / PREP

Our aftercare facility offers supervision for Grades N to 3 from Monday to Friday from 12:30 – 17:00. This can be used on a casual basis, or arrangements can be set up for regular days with the Eden Road Secretary. Boys are supervised in a safe, homely environment where both indoor and outdoor play is enjoyed. Lunch (ordered on a termly basis) is optional to those who attend regularly. Those attending casually are advised to pack in an extra snack. Tea and a snack is served to those present at 15:00. Permanent arrangements must be set up at the start of each new term. Aftercare is charged by the hour to the school account at R32 per hour or part thereof. For more information please contact jacobs@wpps.org.za or by telephone on 021 674 1455 until 12:30. Contact Mandy on pritchard@wpps.org.za or by telephone on 081 497 6347 after 12:30.

Grades 4 to 7 who are not involved in an afternoon activity, lesson or sport must attend prep on the Newlands Road Campus from 14:30 – 16:00 if they have not been collected. They may be fetched at any time from the supervising teacher.

ARRIVAL AND DEPARTURE

Boys are expected to arrive at, and leave school in full school uniform. No boys are allowed to wait outside a gate or to cross Newlands Road except via the subway.

In order to cause the least disruption to traffic and congestion, we ask that parents observe the following routes:

Eden Road (Grades N to 2): please treat Eden Road as a one-way from Bowwood Road, drop off your son and move your car as quickly as possible. In the interest of safety, parents are asked not to drive into the Eden Road parking area. The same applies when collecting your son. Alternatively, consider using an entrance other than Eden Road. Disembarking in Riviera Road, boys can cross the Mount Royal Field and go through the subway.

Newlands Road (Grades 3 to 7): we encourage parents to stop-and-drop their sons. Eyton Road should be used as a one-way travelling east from Newlands Road to Linda Road.

- **Grade 3 boys** should be dropped-off and picked up at **Gate 7** in Riviera Road.
- **Grades 4, 5 and 6 boys** should be dropped off and picked up at **Gate 2** in Eyton Road.
- Linda Road should be used as a one-way travelling north from Eyton Road to Riviera Road.
- **Grade 7 boys** should be dropped-off and picked up at **Gate 5** in Linda Road.
- Riviera Road should be used as a one-way travelling west from Linda Road to Newlands Road.

To avoid unnecessary anxiety, make sure your son knows exactly where you will fetch him after school. If you are going to be late, please advise the office by 12:00, so that we can inform your son in advance. Grades 4 to 7 boys will wait for you in prep until you fetch him there; supervision is available until 16:00.

Should your son need to leave school early for any reason, please notify both the office and the class teacher. All boys are to be collected from the office.

BIRTHDAYS

We acknowledge each boy's birthday; he may come to school dressed in civvies. If you wish to send something special for the class to help him celebrate his special day, please make it something easy to distribute. Please do not hand out invitations at school if you are inviting only a few boys to his party, as this can be hurtful.

BOARDING

Barlow House caters for weekly boarders from Grades 4 to 7, but short-stay "hotel-boarding" is also available. The boys are under the care of the house parents joined by a team of

support staff. The boys enjoy a well-regulated, active life in the atmosphere of an extended family.

BULLYING

Kindly refer to the *Policy for a Hurt-free Environment* on the website.

CAMPS AND OUTINGS

As we are committed to offering our boys an all-round, holistic education, each boy will enjoy a number of exciting outings and challenging outdoor activities throughout the year. We believe that it is important for them to develop an appreciation of our natural and urban environments. Although lectures and plays often take place at school, outings give the boys a broader base than a classroom can provide. To this end we try, wherever possible, to create a link between what they learn in the classroom and the world beyond. Furthermore, our aim is not only to expose boys to a multitude of outdoor experiences, but also to equip them with the appropriate skills required to meet these challenges.

From Grades 4 to 7, the boys additionally take part in two camps annually that enhance our academic and cultural programme. Each camp is thoroughly planned, and aligned to both our curriculum and core values. Aspects such as social behaviour, leadership and respect for the environment are also addressed at the camps.

CHAPEL

Our Chapel is a place of quiet and prayer for all members of the school community, as well as a meeting place for Christian groups within the school. As WPPS is an Anglican school, school assembly always includes a hymn, Bible reading and prayer. A longer service of worship is held on Wednesday mornings for Grades 3 to 7. The Christian faith is taught in RE classes in a manner that is respectful and sensitive to boys of other faiths.

CITIZENSHIP

Every two weeks the school focuses on a specific value, eg consideration for others. This is reflected in assembly, Chapel, classroom and house meetings. Parents are asked to support the school by discussing the values with their sons and encouraging the practice thereof.

While the spirit of giving is very much part of the WPPS culture, our citizenship programme further provides the opportunity to engage and interact in a variety of activities, and encourages the whole school family to reach out to others, raise awareness of environmental issues and support sustainable activities.

In addition to various Grade projects and initiatives, WPPS has partnered with Zonnebloem Primary School. The aim of this partnership is to establish a relationship that is mutually beneficial. While there are many areas in which we are able to assist Zonnebloem, we realise that we have as much to gain from the experience.

The success of this endeavour will be seen in the relationships between the boys. Every effort is made to ensure that no act of kindness is done without a true understanding and empathy from our boys. All projects embarked upon or acts of kindness are to be matched equally in manpower from both schools, for example, if WPPS were to initiate a garden upliftment project, we would seek to include a group of boys from each school to link up and complete the task, by so doing encouraging a bond between the boys and a sense of personal pride in their environment.

“Keep it clean. Keep it green.” Paper is the predominant recyclable product generated in a school. Each classroom has a recycling bin for that purpose. Please note that for glass and cans, we have special bins on both campuses, and we urge the use of these.

COMMUNICATION

Our primary source of communication is the WPPS App. Our website is www.wpps.org.za We urge every parent to read our weekly newsletter; this is emailed every Friday and posted on the web and the app. We encourage all parents to download the WPPS app from the Google play store or Apple store.

Communication of Concerns

Should you have any concerns, no matter how small, please contact your class teacher/relevant subject teacher immediately. If we have concerns at school, we will contact you. Your son’s happiness is our ultimate concern. Email addresses are available on the website and school app should you need to communicate with a particular member of staff. Please note there is a 24-hour turnaround for reply to emails during the week.

Communication of Boys’ Progress / Reports

Pre-Prep (Grades N and R)

Reports are issued twice a year (June and December). Parents are offered the opportunity for brief individual interviews with teachers in the first term. In the second term, in-depth parent interviews are held when the June reports are issued. In the third term, parent interviews are arranged by appointment.

Junior Prep (Grades 1 to 3)

Reports are issued twice a year (June and December), and parents are offered the opportunity for individual parent interviews with teachers in the first, second and third terms.

Senior Prep (Grades 4 to 7)

Reports are issued twice a year (June and December). Parent / Teacher Consultations (At Homes) are held in terms one and three on specified days for individual appointments with the relevant teachers. Should the need arise, parents are welcome to make appointments with staff, outside of the designated days and during school hours, to discuss areas of concern.

Diary/Message Books

Each boy (Grades 3 to 7) is issued with a diary in order to develop organisational skills. The diary is an alternative channel for communication between the parents and the school.

Pre-Prep (Grades N and R): your son will be provided with a small notebook. This is used on a daily basis for messages between home and school. Please encourage him to take care of it, and to take responsibility for the handling of it each day.

CREATIVE ARTS

At WPPS we view the Arts in the school curriculum as a necessity for an integrated, authentic education. The arts expand our understanding, knowledge and creativity. We believe that when boys are engaged in the arts, something changes in their view of others and their world. They become empathetic and open and understanding of others; barriers are broken down and stronger communities are formed.

Clubs

Additionally we offer the following clubs as enrichment.

Art

Grades R to 2 boys may do pottery lessons, during which a practising potter guides and inspires them to create original three-dimensional clay models.

Junior Art Clubs are offered to Grades 1 to 3 boys, and Senior Art Club is available for our Grades 4 to 7 boys.

Chess

Boys meet once a week to challenge one another and to learn new strategies. Our chess teams enjoy competing against other schools once a week.

Dance

Dance classes are offered to our senior boys twice a week. Boys have the opportunity to exercise, relax and express themselves creatively through rhythmic movement. They enjoy showcasing their choreographed dances.

Drama

Drama Club is offered twice a week. The boys are introduced to theatrical drama during the annual Nativity Play, the Grades 1 and 2 Play and the seniors have an opportunity to stage a production annually.

General Knowledge

At the beginning of the year, Grades 3 to 7 boys participate in an Inter-House GK Quiz, after which a Senior GK team is selected to represent our school at inter-schools quizzes.

Music

WPPS has a lively and active music department. Boys have the opportunity to perform in assemblies, music workshops, concerts and to enter external exams. Deserving boys will also have an opportunity to play in one or more of our music ensembles. These include the Junior Choir (Grades 1 to 3), Senior Choir (Grades 4 to 7), Junior String Orchestra, Senior String Orchestra, Junior Wind Band, Senior Wind Band, African Marimba Band, Percussion Ensemble and Guitar Ensemble. These ensembles rehearse weekly before school, during lunch breaks or after school.

The following instruments are offered for tuition:

Grade 1: group recorder (from term 3)

Grade 2: group recorder, cello, piano, violin

Grade 3: group recorder, piano, violin, cello, classical guitar, percussion, singing, baritone and trumpet

Grades 4 to 7: piano, violin, cello, flute, clarinet, saxophone, trumpet, trombone, baritone, euphonium, tuba, classical guitar, electric guitar, percussion, group African marimbas and singing.

Societies

Our Grades 3 to 7 boys and staff delight in ending the week with the Societies slot. This provides boys with an unique opportunity to explore a variety of interesting activities, ranging from outdoor cooking to songwriting. These activities are offered by passionate and interested staff members. Boys rotate every term to experience a new and different society.

DISCIPLINE

Kindly refer to the *Code of Conduct* on the website.

EXCHANGE

Our Grade 6 boys are given the opportunity to apply to participate in an international exchange. Details are posted during the course of the year.

FAMILY GROUPS

Boys from Grades 1 to 7 are assigned to a family under the guidance of a staff member. We believe that these groups further the caring, compassion and mentoring between all our boys, and provide yet another avenue for support, discussion and belonging.

There are about 14 boys in each family, comprising two boys from each grade. The vertical nature of the groups allows the older and younger boys to help them learn from each other. Although minor changes will occur over a boy's career when older boys leave and younger ones arrive, the makeup of the family remains consistent over many years, allowing for very helpful and tangible bonds to develop between boys of all ages, and their assigned staff member.

Families meet on most Tuesday mornings where their 20-minute activity takes the form of discussion or group activities.

FOOD / LUNCHES

Packed lunches should be healthy. Please also consider packaging and our environment.

Grades 3 to 7 boys are offered a pre-ordered tuckshop menu, which offers morning snacks and/or lunch. Order forms are distributed at the end of the preceding term.

HAIR

A boy's hair is expected to be neat and trim at all times. Extravagant styles (those which attract undue attention) are not allowed.

HAT/CAP

It is compulsory for your son to wear a WPPS cricket hat or cap during break times and during sport throughout the year. Kindly refer to the *Sun Policy* on the website.

HEALTH/MEDICAL

A medical form is sent to parents at the beginning of the first term for completion. Should your child have any serious health conditions of which we need to be aware, please advise the class teacher. Please advise the school of any changes to medical information during the course of the year. Should you require the teacher to administer any medication, we require a letter from the doctor.

HOUSES

From Grade 1, boys are put into one of four houses. Inter-house activities and family groups are organised accordingly. Staff are also allocated to houses and provide additional support to boys in their houses.

Hutchinson: (Red) named after Mr RW Hutchinson, a founder and Headmaster of WPPS.

de Villiers: (Blue) named after the Hon JE de Villiers, who assisted Mrs Stansbury as Chairman of the Board after the death of her husband.

Lasbrey: (Yellow) named after the Reverend EW Lasbrey, who was the first Chaplain of the School for many years.

Stansbury: (Green) named after Mr CG Stansbury, a founder and the first Headmaster of WPPS.

ICT

All boys from Grades 3 to 7 and their parents are required to sign our *Acceptable User Policy* for the accounts to be active. Kindly refer to our website for this policy.

INFORMATION CENTRES / LIBRARIES

There is a wide range of literature available to accommodate all reading levels from Pre-prep to Grade 2 in the library on the Eden Rd Campus; this is open during school hours. We have a lending library in Grades N and R, which operates on Tuesdays and Fridays from 07:30 –

08:20. Each boy is provided with a book bag, which must be cared for and returned at the end of each year.

Grades 3 to 7 are accommodated in the Dorothy St Hill Library on the Newlands Road Campus, where there is also a comprehensive resource section which incorporates reference works and non-fiction.

Research skills are a part of general teaching practice from Grades 1 to 7.

LEADERSHIP

We embrace transformational and service leadership. The boys are exposed to leadership development programmes and are also given the opportunity of serving in various leadership positions.

LOCKERS

Grades 3, 5, 6 and 7 boys are each assigned a locker, but must supply their own locks.

LOST PROPERTY – GRADES 3 TO 7

Every item that the boys bring or wear to school must be clearly marked. The boys are responsible for retrieving their own articles from lost property. Unclaimed school clothing goes to the Second-Hand School Shop at WPPS at the end of each term. The list of lost items and who it belongs to may be found on the WPPS app.

PARENTAL INVOLVEMENT ON SCHOOL COMMITTEES

The Board of Governors

At WPPS, the highest authority resides with the Board of Governors, which is regulated in accordance with our constitution; a copy is on the website. The Board meets regularly during the course of each year, with the primary responsibility being to provide governance as opposed to day-to-day management. This includes responsibility for achieving the best education for the boys, financial stability and the overall conduct of the school. The Board has various sub-committees made up of parents and staff. The management of the school is the responsibility of the staff and, more importantly, the Headmaster and his Leadership Team.

Class Representatives Committee

This committee comprises a Chair, who serves for a term of two years, two volunteers from each class, the Head of Marketing, the Deputy Head and Head. This committee meets once a term. The general aim of the class representatives is to help build a close WPPS community.

Fundraising Committee

This committee comprises interested parents, who have an interest in raising funds for WPPS. The committee has a Chair with members taking responsibility for different events.

- Fun Night

- Second-Hand Rose
- Christmas Market
- WPPS Golf Day

The committee generally meets once a term, while each events committee will meet as often as the need arises.

The money raised by the Fundraising Committee allows for items that are considered nice-to-have eg extra computer equipment for the boys, a Pavilion, landscaping, air conditioners for classrooms, spectator stands etc.

PRIZE GIVING

The annual Prize Giving ceremony for the Senior Prep is held on the last day of the school year. Awards are presented in recognition of academic achievement, cultural contributions and character. Sports awards are made during the relevant seasons. Citations for all awards are recorded in the annual school magazine.

The Junior Prep Final Assembly is held on the last Wednesday of the year.

PUPIL SUPPORT DEPARTMENT

Support teachers are available to assist boys with their learning and, where necessary, an appropriate programme is devised. The department conducts scholastic and diagnostic assessments to identify strengths and weaknesses, these results guide teachers to better support each boy. We have access to private speech and occupational therapists, who run a practice conveniently located on the Eden Road Campus. A school counsellor is available to advise and assist boys in working through a variety of difficulties.

SCHOOL HOURS

Grade N:	08:30 – 12:30
Grade R:	08:10 – 12:30
Grades 1 and 2:	
Monday, Tuesday, Wednesday and Friday	07:40 – 13:00
Thursday	08:00 – 13:00
Grades 3 to 7:	
Monday, Tuesday and Wednesday:	07:40 – 14:15
Thursday:	08:00 – 14:15
Friday:	07:30 – 13:50

SPORT

Apart from three playing fields, the school's sports facilities include seven cricket nets, a 20m x 25m water polo pool, an 8m x 20m junior pool, use of local tennis courts and squash courts.

In summer Grades 3 to 7 are offered cricket, swimming, tennis and water polo, and all boys participate in athletics. In winter, cross country, hockey, rugby and squash are available. Kindly refer to our *Sports Policy* on our website.

Sport & Extra-Mural Timetables

Summer

<http://sport.wpps.org.za/sport-and-cultur/summer-sport>

Winter

<http://sport.wpps.org.za/sport-and-cultur/winter>

STATIONERY

Each boy receives stationery which will be billed to the parents' account.

UNIFORMS

The School Shop

Stocks all uniforms and school sports wear for WPPS. It is located on the Bishops College Campus behind Founders House.

Trading Times:	Monday –Thursday:	07:30 – 16:30
	Friday:	07:30 – 16:00
	Saturday:	08:00 – 12:00

Contact: Jerome on email info@schoolshop.co.za or tel: 021 689 5708

Second-Hand School Shop

Has an excellent selection of second hand school uniforms, sports gear, bags and essentials. It is located on the Newlands Road Campus.

Trading Times:	Friday:	13:00 – 14:00
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Pre-Prep (Grades N to R)

Whilst the boys have no formal school uniform, we ask that each boy has a "Wetpups" sunhat, T-shirt and sweatshirt, to be worn on outings, photos etc. Order forms will be sent home at the start of the first term. Each boy is required to have a complete change of clothing in a marked bag, which is kept in his locker.

All belongings are to be clearly marked.

Summer Uniform	Winter Uniform
<p>Junior Prep (Grades 1 to 3)</p> <p>WPPS golf shirt WPPS navy Quantec shorts WPPS jersey Brown sandals WPPS tracksuit WPPS hat/cap</p>	<p>Junior Prep (Grades 1 to 3)</p> <p>WPPS golf shirt WPPS navy Quantec shorts Navy and white socks WPPS jersey White trainers WPPS tracksuit WPPS raincoat WPPS hat/cap</p>
<p>Senior Prep (Grades 4 to 7)</p> <p>WPPS white short-sleeved shirt Navy shorts and WPPS belt WPPS jersey Black socks Black shoes</p>	<p>Senior Prep (Grades 4 to 7)</p> <p>White long-sleeved shirt Navy shorts and WPPS belt WPPS jersey WPPS blazer (Grades 4 to 7) WPPS tie (Grades 4 to 7) Black socks Black shoes WPPS raincoat</p>
<p>Athletics</p> <p>Grades 3 to 7: House T-shirts WPPS white and blue athletics vest WPPS navy Quantec shorts</p> <p>Grades 1 and 2: House T-shirts WPPS navy Quantec shorts</p>	<p>Cross-Country</p> <p>House T-shirts WPPS white and blue athletics vest WPPS navy Quantec shorts</p>

<p>Cricket</p> <p>Grades 3 to 7: WPPS white sports shirt White shorts Navy and white socks White tackies or proper white cricket shoes WPPS stiff-brimmed hat or cap</p> <p>Grades 1 and 2: WPPS white sports shirt WPPS navy Quantec shorts Navy and white socks White tackies</p>	<p>Hockey</p> <p>Grades 3 to 7: WPPS white sports shirt WPPS navy Quantec shorts Navy and white socks Predominantly black boots or white tackies</p> <p>Grades 1 and 2: WPPS white golf shirt WPPS navy Quantec shorts Navy and white socks White tackies</p>
<p>Swimming/Water Polo</p> <p>Grades 3 to 7: Blue school costume Goggles, WPPS swimming cap WPPS slip slops and towel</p> <p>Grades 1 and 2: Blue school costume Goggles WPPS swimming cap Towel</p>	<p>Rugby</p> <p>Grades 3 to 7: WPPS white sports shirt WPPS navy Quantec Shorts WPPS rugby jersey WPPS practice jersey (optional) White shorts Navy shorts Navy and white socks Black boots (U10 to U13)</p> <p>Grades 1 and 2: WPPS white golf shirt WPPS navy Quantec Shorts</p>
<p>Tennis</p> <p>Grades 4 to 7: WPPS white sports shirt WPPS navy Quantec shorts White tennis shoes White socks</p>	<p>Squash</p> <p>Grades 4 to 7: WPPS white sports shirt WPPS navy Quantec shorts White non-marking squash shoes White socks</p>

<p>Physical Education</p> <p>Grades 3 to 5: WPPS white sports shirt WPPS navy Quantec shorts</p> <p>Grades N and R: Civvies</p> <p>Grades 1 and 2: Uniform</p>	
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Boys are allowed to wear their school tracksuits during school hours in winter.

After sport in winter, boys may go home in a full school tracksuit, socks and school shoes/white track shoes or change into their uniform. In summer, they may go home in their sports clothes (a tracksuit for swimmers) or change into their uniform.

Boys attending cultural activities must wear their uniform, and spectators at sports events must wear either uniform or their tracksuits.